

### ITB AWARD RECOMMENDATION / INTENT TO AWARD

To: Reina Gonzalez, Larry Teich, Rick Johnson  
From: Procurement Specialist: Bob McKenny  
Date: 01/31/12  
RFP/ITB #: 422-10896 Item/Service: Protective Coatings, Public Works Facilities

Attached are apparent low bid(s) and a tabulation for subject items/services requisitioned by your department. Please complete the applicable portions of this form in order that proper presentation and recommendations may be made. Please return this form to the Procurement Specialist as soon as possible.

#### 1. PROCUREMENT COMMENTS:

We told the vendors at the Pre-Bid that our intent was to award this by line item, but we would award the trailer and storage building together because they are within a few feet of each other and the storage building is very small. That being said, Eagle Painting is the apparent low bidder for the entire project.

#### 2. RECOMMENDATION:

A. Which bids do you recommend? Eagle Painting --- the low bidder

B. Does this meet specifications as per your request and as advertised? YES  NO

If No, is the variance considered: MINOR  or MAJOR

Explain: \_\_\_\_\_

C. Is the recommendation the lowest bid received? YES  NO

D. List the bids that are low but which you believe DO NOT meet specifications and list reasons why each does not meet specifications; please attach a memorandum of explanation to this form if necessary.

(attach an additional sheet if further comment or explanation is required)

PRINT NAME Reina Gonzalez  
Department Director or designee

SIGNATURE [Signature]  
Director of Procurement Services

SIGNATURE [Signature]

DATE 02/01/12

DATE 2/1/12

#### 3. PROCUREMENT ACTION/RECOMMENDATION(S):

THIS FORM MUST BE COMPLETED AND RETURNED TO THE PROCUREMENT SERVICES DEPARTMENT FOR ALL AWARD RECOMMENDATIONS OF \$10,000 AND ABOVE. FOR AWARD RECOMMENDATIONS REQUIRING COMMISSION AWARD APPROVAL, SUBMIT THIS FORM NO LATER THAN THREE (3) WEEKS PRIOR TO THE PUBLISHED COMMISSION AGENDA ITEM DEADLINES FOR PURCHASING ITEMS.

Over \$10,000 YES  NO